



The Australian Indigenous Doctors' Association Ltd
Yaga Bugaul Dungun

AIDA Members Login Area

The AIDA Members login area can be located at <http://www.aida.org.au/login>

This is a member only resource and provides members with a platform to deliver up to date information on membership issues, activities, processes, events and governance resources.

Access

Depending on membership category, four (4) specific areas provide information to AIDA members:

- **Member Resources:** - **All Members** have access to this area (*Directors, Indigenous Medical Graduates, Indigenous Medical Students, Associate Members, Associate Student Members*).

Resources include: *Annual General Meeting Packages, Fact Sheets, Friday Flyer, Meeting and Event Schedules, Member Gatherings, Photo Galleries, Policies and Procedures, Reports From Previous AIDA Events, Symposium Presentations / Videos.*

- **Directors:** - Only **AIDA Directors** have access to this area.

Resources include: All resources located in the Members Resources, plus: *Board Papers, Forms and Templates, Governance Documents, Information Sheets, Media Documents, Policies and Procedures, Reports / Papers, Representation Documents.*

- **Graduates:** - Only **Indigenous Medical Graduate Members** have access to this area.

Resources include: All resources located in the Members Resources, plus: *AIDA Graduate Strategy, Reports / Papers.*

- **Students:** - Only **Indigenous Medical Student Members** have access to this area.

Resources include: All resources located in the Members Resources, plus: *AIDA Student Strategy, Information Sheets, Photo Gallery, Roles and Responsibilities of SRC Members, Student Representative Committee, Student Representative Committee Meeting Minutes.*

Additional features found in the Members Login Area include: Your Profile (*Change your password, update your email address, change your Security Question and Answer*), an on line feedback facility and a contact AIDA page.

Member Accounts

The AIDA Members Login Area is a secured area within the AIDA web site. Member accounts are assigned to members of AIDA as part of their membership. Access to the Members Login Area is restricted to active account holders only.

If a member joins AIDA for the first time, an account is created as part of the new membership application. Access to areas of the Members Login Area is granted dependent on the membership type. This is the only time a new account is created. An email is sent to the new member containing their new user name, password and security question and answer.

If a member renews their membership, their existing account is updated accordingly.

If a member does not renew their membership, their account is locked out after a grace period of three months from the beginning of the new year. If the member then renews their application after the three month grace period, their account is updated and unlocked accordingly.

How to log in

To log in to the AIDA Members login area, open an internet browser and go to:
<http://www.aida.org.au/login>

The following login screen will appear:

The screenshot shows the AIDA Members Login Area. The header includes the AIDA logo and the text 'The Australian Indigenous Doctors' Association Ltd' and 'Members Login Area'. The main content area is titled 'LOG IN' and contains two forms. The first form is titled 'Log In' and has fields for 'User Name:' and 'Password:', with a 'Log In' button below. The second form is titled 'Forgot Your Password?' and has a 'Submit' button. Below the forms, there is a line of text: 'If you need any assistance, please email AIDA at aidawebmembership@aida.org.au or phone (02) 6273 5013 during business hours.' The footer of the page contains the text 'Leadership, Partnership, Scholarship'.

Enter the issued User Name and Password into the Log In box

If members forget their user name and/or password, AIDA can be contacted for further assistance by email aidawebmembership@aida.org.au or phone (02) 6273 5013 during business hours

If the member forgets their password, there is a facility to send a new password on the login screen. The member can enter their issued user name into the Forgotten Your Password box. The member will then be prompted to verify their identity by answering the security question. Once the security question has been answered, a new password will be sent to the members email address.

References : <http://www.aida.org.au/login>

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Signed by President:

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